

ಕ್ಷೇತ್ರ ಶಿಕ್ಷಣಾಧಿಕಾರಿಗಳ ಕಾರ್ಯಾಲಯ ಇಂಡಿ ಜಿ ವಿಜಾಪೂರ,

ಸಂಖ್ಯೆ:ವಿ6:ಪೂ.ಪೂ.ಪ್ರಾ/ಅನುಮತಿ/2012-13

ದಿನಾಂಕ 20-11-2012

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

ನಮೂನೆ-2

(ನಿಯಮ 3ಉಪನಿಯಮ5(ಬಿ))

ಆರ್ ಎಂ ಶಹಾ ಪಬ್ಲಿಕ್ ಸ್ಕೂಲ್ ಸಾತಪೂರ ರೋಡ್ ವಾರ್ಡ್ ನಂ 4 ಇಂಡಿ ದಲ್ಲಿ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಕಾಯಿದೆ 1983 (ಕರ್ನಾಟಕ ಆಕ್ಟ್-1-1995 ಶೆಕ್ಷನ್ 31 ರಂತೆ ಈ ದಿನ ದಿನಾಂಕ 20-11-2012 ಈ ಕೆಳಗೆ ನಮೂದಿಸಿರುವ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯನ್ನು ನಡೆಯಿಸಲು ನೋಂದಾಯಿಸಲಾಗಿದೆ ಎಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ.)

01	ಕ್ರಮ ಸಂಖ್ಯೆ	/2012-13
02	ಶಾಲೆಯ ಹೆಸರು	ಆರ್ ಎಂ ಶಹಾ ಪಬ್ಲಿಕ್ ಸ್ಕೂಲ್ ಪೂರ್ವ ಪ್ರಾಥಮಿಕ ಶಾಲೆ ಸಾತಪೂರ ರೋಡ್ ವಾರ್ಡ್ ನಂ 4 ಇಂಡಿ (ಕನ್ನಡ ಖಾಸಗಿ ಶಾಶ್ವತ ಅನುದಾನ ರಹಿತ ಪೂರ್ವ ಪ್ರಾಥಮಿಕ ಶಾಲೆ)
03	ಅನುಮತಿ ನೀಡಿದ ತರಗತಿಗಳು	ಕನ್ನಡ ಪೂರ್ವ ಪ್ರಾಥಮಿಕ ಶಾಲೆ (ಎಲ್.ಕೆ.ಜಿ.&ಯು.ಕೆ.ಜಿ)
04	ಪ್ರಾರಂಭಿಸಬೇಕಾದ ಶೈಕ್ಷಣಿಕ ವರ್ಷ	2013-14
05	ಅನುಮತಿ ನೀಡಿದ ಮಾಧ್ಯಮ	ಕನ್ನಡ ಮಾಧ್ಯಮ (ಶಾಶ್ವತ ಅನುದಾನ ರಹಿತ)
06	ಶುಲ್ಕ ಪಾವತಿ ಮಾಡಿದ ವಿವರ	ಕರ್ನಾಟಕ ಬ್ಯಾಂಕ ಇಂಡಿ ಡಿ.ಡಿ. ಸಂಖ್ಯೆ 875223 ಮೊತ್ತ 2000/- ದಿ 23-10-2012

ಸದರಿ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯನ್ನು ಕ್ರಮ ಸಂಖ್ಯೆ : 2012-13 ವ್ಯಾಲ್ಯೂಂಸಂಖ್ಯೆ ಪುಟಸಂಖ್ಯೆ
ಈ ಕಛೇರಿಯ ಶೈಕ್ಷಣಿಕ ಸಂಸ್ಥೆಗಳ ನೋಂದಣಿ ವಹಿಯಲ್ಲಿ ನೋಂದಾಯಿಸಲಾಗಿದೆ. ಪುಟಸಂಖ್ಯೆ
ಈ ಪ್ರಮಾಣ ಪತ್ರ ಈ ಕೆಳಕಂಡ ಷರತ್ತಿಗೆ ಒಳಪಟ್ಟು ಅನುಮತಿ ನೀಡಲಾಗಿದೆ.

1. ಈ ನೋಂದಾವಣಿ ನಿಯಮ 3(5)(4) ಕ್ಕೆ ಒಳಪಟ್ಟಿರುತ್ತದೆ.
2. ಗವರ್ನಿಂಗ್ ಕೌನ್ಸಿಲ್ ನಿಯಮ 4(4) ರಲ್ಲಿ ತಿಳಿಸಿರುವ ಎಲ್ಲಾ ಷರತ್ತುಗಳನ್ನು ಕಡ್ಡಾಯವಾಗಿ ಪಾಲಿಸಬೇಕು.
- 3.ಶಾಲಾ ನಿವೇಶನ,ವಿಶ್ವೇರ್ಣ,ಕಟ್ಟಡ,ಪಾಠೋಪಕರಣಗಳು,ಸಿಬ್ಬಂದಿವರ್ಗ,ಆರ್ಥಿಕ ಅನುಕೂಲತೆಗಳು ಮುಂತಾದವುಗಳು ಒದಗಿಸುವ ಷರತ್ತಿಗೆ ಒಳಪಟ್ಟಿರುತ್ತದೆ.
- 4.ಸದರಿ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯು ಯಾವುದೇ ಸಂಬರ್ಭದಲ್ಲಿಯೂ ಸರ್ಕಾರದ ಪೂರ್ವಾನುಮತಿ ಇಲ್ಲದೇ ಹೆಚ್ಚಿನ ವಿಭಾಗಗಳನ್ನು ತೆರೆಯುವಂತಿಲ್ಲ.
- 5.ಶಾಲೆಯನ್ನು ಮಂಜೂರು ಮಾಡಿರುವ ಮಾಧ್ಯಮದಲ್ಲಿ ಮತ್ತು ಅದೇ ಸ್ಥಳದಲ್ಲಿ ಮಾತ್ರ ತೆರೆಯತಕ್ಕದ್ದು, ಹಾಗೂ ಯಾವುದೇ ಕಾರಣಕ್ಕೂ ಸ್ಥಳ ಬದಲಾವಣೆ ಮಾಡಲು ಅವಕಾಶ ಇರುವುದಿಲ್ಲ.
- 6.ಯಾವ ಆಡಳಿತ ಮಂಡಳಿಗೆ ಶಾಲೆ ನಡೆಸಲು ಅನುಮತಿ ನೀಡಲಾಗಿದೆಯೋ ಅದೇ ಮಂಡಳಿಯು ಅದೇ ಸ್ಥಳದಲ್ಲಿಯೇ ಮತ್ತು ಅದೇ ಹೆಸರಿನಲ್ಲಿಯೇ ನಡೆಸತಕ್ಕದ್ದು ಮತ್ತು ಯಾವುದೇ ಕಾರಣಕ್ಕೂ ಸರ್ಕಾರದ ಪೂರ್ವಾನುಮತಿ ಇಲ್ಲದೇ ಹಸ್ತಾಂತರಿಸತಕ್ಕದ್ದಲ್ಲ.
- 7.ಈ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯವರು ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಗಳಿಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಜಾರಿಯಲ್ಲಿರುವ ಹಾಗೂ ಆಗಿಂದ್ದಾಗ್ಗೆ ಹೊರಡಿಸಿದ ಎಲ್ಲಾ ಸರ್ಕಾರಿ ಆದೇಶಗಳು ಹಾಗೂ ನಿಯಮಗಳನ್ನು ಪಾಲಿಸತಕ್ಕದ್ದು. ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಮಸೂದೆ 1983 (ಕರ್ನಾಟಕ ಆಕ್ಟ್‌ನಂ 01/1995) ಇದರಡಿಯಲ್ಲಿ ಬರುವ ಕಾಯಿದೆಗಳನ್ನು ಮತ್ತು ಅದರಲ್ಲಿ ರಚಿಸಲಾಗಿರುವ ನಿಯಮಗಳನ್ನು ತಪ್ಪದೇ ಪಾಲಿಸತಕ್ಕದ್ದು.

8. ಈ ಪೂರ್ವ ಪ್ರಾಥಮಿಕ ಶಾಲಾ ನೋಂದಣಿಯಂತೆ ಸರ್ಕಾರಿ ಅಧಿಸೂಚನೆ ಸಂ:ಇಡಿ.175.ಪಿ.ಎಂ. ದಿನಾಂಕ 07-09-98 ಮತ್ತು ದಿನಾಂಕ 29-12-98 ರ ಪ್ರಕಾರ ಶಾಶ್ವತ ಅನುದಾನ ರಹಿತವಾಗಿರುತ್ತಾ ಆಡಳಿತ ಮಂಡಳಿಯು ಸರ್ಕಾರದಿಂದ ಯಾವುದೇ ನೋಟರಿಯವರ ಮುಂದೆ ಪ್ರಾಮಾಣೀಕರಿಸಿದ ಒಪ್ಪಿಗೆ ಪತ್ರವನ್ನು ನೀಡುವುದು.
9. ಕರ್ನಾಟಕ ಖಾಸಗಿ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಗಳ (ಶಿಸ್ತು ನಿಯಂತ್ರಣ ನಿಯಮ 1999 ರ) ನಿಯಮಗಳನ್ನು ಪಾಲಿಸತಕ್ಕದ್ದು ಅವುಗಳಿಗೆ ಬದ್ಧವಾಗಿರತಕ್ಕದ್ದು.
10. ಇಲಾಖೆ ಹಾಗೂ ಸರ್ಕಾರ ನಿಗದಿಪಡಿಸಿದ ಪಠ್ಯ ಪುಸ್ತಕ, ಪರೀಕ್ಷಾ ಕ್ರಮ ಇತ್ಯಾದಿ ತಪ್ಪದೇ ಅಳವಡಿಸತಕ್ಕದ್ದು.
11. ಅನುಮತಿ ಪಡೆದ 2 ತಿಂಗಳೊಳಗಾಗಿ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಕಾಯಿದೆ 1983(ಆಕ್ಟ್ 1ಆಫ್ 1995) ಪ್ರಕಾರ ಸೆಕ್ಷನ್ 26 ರಿಂದ 29 ರಿತ್ಯಾ ಹಾಗೂ ಇಡಿ 131 ವಿವಿಧ 98 ಬೆಂಗಳೂರು ದಿನಾಂಕ 04-11-1999 ರಂತೆ ರೆಕಗ್ನಿಷನ್ ಅರ್ಜಿ ಸಲ್ಲಿಸತಕ್ಕದ್ದು.
12. ಶಾಲೆಯನ್ನು ಪ್ರಾರಂಭಿಸಲು ಸಂಸ್ಥೆವರು ಭದ್ರತಾ ಠೇವಣಿಯನ್ನು ಕ್ಷೇತ್ರ ಶಿಕ್ಷಣಾಧಿಕಾರಿಗಳು ಹಾಗೂ ಆಡಳಿತ ಮಂಡಳಿ ಚೇರಮನ್/ಕಾರ್ಯದರ್ಶಿಗಳ ಜಂಟಿ ಖಾತೆಯಲ್ಲಿ ಇಡತಕ್ಕದ್ದು.
13. ಇಲಾಖೆ ನಿಯಮಗಳ ಪ್ರಕಾರ ವಿದ್ಯಾರ್ಹತೆ ಹೊಂದಿದ ಶಿಕ್ಷಕರನ್ನು ಮಾತ್ರ ನೇಮಿಸತಕ್ಕದ್ದು.
14. ಪ್ರತಿ ವರ್ಷವು ವಿದ್ಯಾರ್ಥಿಗಳ ವೈದ್ಯಕೀಯ ಪರೀಕ್ಷೆಯನ್ನು ನಿಯಮಾನುಸಾರ ಮಾಡಿಸತಕ್ಕದ್ದು.
15. ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಮಸೂದೆ ನಿಯಮಗಳ ಪ್ರಕಾರ ಶಾಲೆಗೆ ಬೇಕಾದ ವಿಶೋಪಕರಣ, ಪಾಠೋಪಕರಣ, ಗ್ರಂಥಾಲಯ ಪುಸ್ತಕಗಳನ್ನು, ಆಟದ ಮೈದಾನ, ಶಾಲಾ ಕಟ್ಟಡ ಮುಂತಾದ ಸೌಲಭ್ಯಗಳನ್ನು ಒಂದು ವರ್ಷದಲ್ಲಿ ಒದಗಿಸಿಕೊಳ್ಳತಕ್ಕದ್ದು. ಇಲ್ಲದಿದ್ದಲ್ಲಿ ನೋಂದಣಿಯನ್ನು ರದ್ದುಗೊಳಿಸಲಾಗುವುದು.
16. ಶಾಲಾ ಕೆಲಸದ ವೇಳೆ ಮತ್ತು ದಿನಗಳನ್ನು ಇಲಾಖೆಯ ನಿಯಮಗಳನ್ವಯ ಪಾಲಿಸತಕ್ಕದ್ದು.
17. ಶಾಲೆ ತೆರೆದ ಬಗ್ಗೆ ಹಾಗೂ ವಿದ್ಯಾರ್ಥಿಗಳ ದಾಖಲಾತಿಯನ್ನು ಶಾಲೆ ನೋಂದಾನಿಯಾದ ಅಥವಾ ಶೈಕ್ಷಣಿಕ ವರ್ಷ ಪ್ರಾರಂಭವಾದ 2 ತಿಂಗಳ ಒಳಗಾಗಿ ಈ ಕಛೇರಿಗೆ ತಿಳಿಸಬೇಕು ಒಂದು ವೇಳೆ ಶಾಲೆ ತೆರೆಯದಿದ್ದಲ್ಲಿ ಹಾಗೂ ಯಾವುದೇ ಷರತ್ತುಗಳನ್ನು ಕಡ್ಡಾಯವಾಗಿ ತೆರೆಯುವುದು.
18. ಸದರಿ ಶಾಲೆಯ ಶಿಕ್ಷಕರಿಗೆ ಸೇವಾ ಸೌಲಭ್ಯ ಅಂದರೆ ಶಿಕ್ಷಕರ ವೇತನ ನ್ಯಾಷನಲ್ ಬ್ಯಾಂಕ ವೇತನ ಬಟವಡೆ ಮಾಡಬೇಕು ಹಾಗೂ ಸೇವಾ ಪುಸ್ತಕ ಕಡ್ಡಾಯವಾಗಿ ತೆರೆಯುವುದು.
19. ಸದರಿ ಸಥಳದಲ್ಲಿ ಅನುಮತಿ ನೀಡಿದ ವರ್ಗಗಳನ್ನು ಹೊರತು ಪಡಿಸಿ ಬೇರೆ ಯಾವುದೇ ವರ್ಗಗಳನ್ನಾಗಲಿ ಸಂಸ್ಥೆಗಳನ್ನಾಗಲಿ ನಡೆಸಬಾರದು.
20. ಶಾಲೆಯಲ್ಲಿ ಅಗ್ನಿ ನೋಂದಕ ಯಂತ್ರ ಇಡತಕ್ಕದ್ದು.

ಕ್ಷೇತ್ರ ಶಿಕ್ಷಣಾಧಿಕಾರಿಗಳು
ಇಂಡಿ ಜಿ ವಿಜಾಪೂರ

ಗೆ.

1. ಅಧ್ಯಕ್ಷಕರು ರಾಮಚಂದ್ರ ಮೋತಿಚಂದ್ರ ಶಹಾ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ಕಲ್ಚರಲ್ ಟ್ರಸ್ಟ್ ಇಂಡಿ ಅವರಿಗೆ.
2. ಕಛೇರಿ ಕಡತಕ್ಕೆ.



Affiliation Automation and Monitoring System
Central Board of Secondary Education

Grant Letter for:-SL-01429-1415

CBSE/Aff/P-3

Phone: 22509252-57-59
Telex :66015-CBSE-IN
Gram:CENBOSEC, DELHI

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

CBSE/Affl./SL-01429-1415/2014-15

Date: 05/12/2014

R. M. Shah Public School
Ward No.4, Survey No. 321/1, Satpur, Indi, Bijapur District
Indi
BIJAPUR
586209

Dear Sir/Madam,

With reference to your application dated 25/6/2013 and subsequent correspondence with the school/inspection in this regard,
Sir/Madam,

With reference to your online application dated 28/06/2013 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination** of the Board for a period of **three years w.e.f. 01.04.2014 to 31.03.2017.**

The above sanction is subject to fulfillment of following conditions:-

1. The affiliation Code Number allotted to your school is **830525**. This may please be noted and quoted for any further correspondence with the Board.
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class

(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
7. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
8. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
9. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
10. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
11. The school and its records shall be opened for inspection by an officer/ official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.

Contd...2/-

- 2 -:

13. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
14. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
16. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
17. The Board would not allow any transfer of property/ sale of school by one society/ Management/ Trust to another Society/ Management/ Trust through agreement/ sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.

18. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of ₹. 25,000/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ ₹ 10,000/- p.m. subject to maximum ₹. 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes IX w.e.f. 01.04.2014. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year 2016.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
- | | | | | |
|-------|---|---|----------|---------------------------------------|
| (i) | Area of school campus
Acres. | - | 9.15 | |
| (ii) | Total built up area
Sq. Mtrs. | - | 2091 | |
| (iii) | Area of play ground | - | Adequate | |
| (iv) | No. of class rooms
(Sq. Ft.) | - | 09 | - 25 X 22 |
| (v) | No. of labs | | | |
| | Composite Science Lab | - | 01 | - 15 X 23 (Sq. Ft.) |
| | Maths | - | 01 | - 15 X 23 |
| | (Sq. Ft.) | | | |
| | Computer Science | - | 01 | - 25 X 23 (Sq. Ft.) |
| (vi) | Size and number of books in the Library | | | 25 X 22 (Sq. Ft.), No. of Books 1930. |
22. Special conditions to be complied within three months positively failing which the school is liable for action:-
- The school is required to maintain section teacher ratio i.e. 1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Designation, Date of Appointment, Date of Confirmation etc.
 - The school is required either to pay salary i.e. Basic pay, DA and other admissible allowances at par with the State Govt. teachers or Vith pay commission. An evidence to this effect, a copy of acquittance roll for the last 03 months along-with Banker Certificate are required to be submitted in support of it.
 - Mathematics, Composite Science labs are undersized. Therefore, the school is required to shift the labs in bigger room & intimate the size (L X W (Ft.)).
 - As per videography, there is no boundary wall around school campus & also construction work is going on. Therefore, construction work should be completed at earliest and boundary wall must be constructed for the safety of school campus and students.
 - The school is required to intimate size of playground.
 - Enrolment low in some section. Therefore, the school is required to make more efforts to increase the enrolment.
 - The school is required to purchase latest apparatus/equipments and chemicals for labs.
 - The school is required to procure more books i.e. 05 books per student.
23. Other conditions as per enclosed Annexure 'A'.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

No. CBSE/Aff/ 830525-SL-01429-1415

Copy to:-

- The Principal, R M Shah Public School, Ward No. 4, Survey No. 321/1, Satpur, Indi, Bijapur Dist., Karnataka - 586 209.
- The Regional Officer, Regional Office CBSE, 1630A, J Block, 16th Main Road, Anna Nagar (West), Chennai, Tamil Nadu - 600 040.
- The Under Secy. To Government Education Department, Government of Karnataka, Karnataka Government Secretariat, Multistoried Building, Bangalore, Karnataka.
- The Director (IT), C.B.S.E, PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi - 110092 alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.
- The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.

ASSISTANT SECRETARY (AFF)

C B S E / A F F / P - 1 8
Annexure-A

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln. No. 830525-SL-01429-1415

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
 - a) **As per rule no. 19.1 (ii)** It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) **As per rule no. 19.1 (ii)a** Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-

- a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
9. Continuous sponsoring of students at board examination is to be made as per rule 13.12 (iv).
 10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
 11. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.

Contd..

-2-

12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'Persons with Disabilities Act 1995'.
13. Health, sanitation and fire safety should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. School infrastructure and teachers for examinations conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
18. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.

15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
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20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.

ASSISTANT SECRETARY (AFF)